



Electrical Services *Advance Order Form

Carolina First Center

One Exposition Drive Greenville, South Carolina 29607
 Phone:(864) 255-5875 Fax:(864) 255-8615

Name of Show _____ Booth Number(s) _____

Exhibiting Firm _____ Date(s) of Show _____

(Service dates are same as show dates)

Street Address _____ City/State _____ Zip Code _____

Contact _____ Telephone No _____

E-Mail Address _____ Fax No _____

(For order confirmation notification)

Payment must accompany order

*VCODE for MC & VI: 3 digit code on back of the card.
 AMEX, MasterCard, and VISA accepted.*

Credit Card # _____ Expiration Date _____

Name as Appears on Card _____ Authorizing Signature _____

CANNOT PROCESS WITHOUT A SIGNATURE

120 VOLT RECEPTACLE SCHEDULE			
<i>(20 Amp plug provided; power strip or splitter NOT provided)</i>			
DESCRIPTION	* ADVANCE RATE	QUANTITY	TOTAL
20 Amps	\$ 65.00		\$

ELECTRICAL MOTOR/SERVICE EQUIPMENT HOOKUP			
<i>(For direct tie-in only. NO receptacles provided.)</i>			
Labor for electrical work on equipment including repairs, tracing malfunctions and hook-ups will be provided by Carolina First Center Electricians at a rate of \$60/hr.			
120 Volt			
DESCRIPTION	* ADVANCE RATE	QUANTITY	TOTAL
20 Amps	\$ 133.00		\$
40 Amps	\$ 155.00		\$
60 Amps	\$ 185.00		\$
80 Amps	\$ 225.00		\$
100 Amps	\$ 265.00		\$
208 Volt Single Phase			
DESCRIPTION	* ADVANCE RATE	QUANTITY	TOTAL
20 Amps	\$ 165.00		\$
40 Amps	\$ 195.00		\$
60 Amps	\$ 235.00		\$
80 Amps	\$ 345.00		\$
100 Amps	\$ 365.00		\$
208 Volt Three Phase			
DESCRIPTION	* ADVANCE RATE	QUANTITY	TOTAL
20 Amps	\$ 225.00		\$
40 Amps	\$ 285.00		\$
60 Amps	\$ 405.00		\$
80 Amps	\$ 515.00		\$
100 Amps	\$ 635.00		\$

*** Orders received less than 5 business days prior to the first move-in day will be charged at a higher, on-site order rate.**

TOTAL CHARGES \$ _____

Location of power line

Attach a floor plan for more specific installation

aisle # _____

Any work not covered under the unit price schedule will be done on a time & material basis.

One hour minimum is required for such work.

SPECIAL POWER REQUIREMENTS AND MISCELLANEOUS ITEMS -

Please list any special connections/materials required.

Rates for higher voltage connections available upon request.

Revised February 2010. See Reverse Side for Conditions and Regulations

CONDITIONS AND REGULATIONS

1. Rates are based on orders received 5 days prior to first move-in day. Orders received during or after move-in will be charged at a higher on site rate.
2. Payment in full must accompany the order. No exceptions. Checks should be made payable to Carolina First Center. There is a \$28.00 service charge for all returned checks.
3. The order form, with payment and booth plan, should be received by Carolina First Center at least 15 days prior to the event to insure timely hookup.
4. Only the Center's official electricians will be permitted to do wiring on the premises. Technical questions can be addressed to the Carolina First Center, One Exposition Drive, Greenville, SC 29607, or telephone (864) 255-5875.
5. All electrical cords, systems or fixtures of any type must be in compliance with the National Electric Code. Audits will be performed and power turned off any equipment in noncompliance until NEC standards are implemented.
6. Neither SMG, the City of Greenville nor Carolina First Center will accept liability for equipment damage due to power interruptions or variances, including but not limited to dips, surges or power outages.
7. All electrical outlets will be placed on the floor in back of booth unless booth layout showing desired location is attached to this order form.
8. All wiring materials used will remain the property of Carolina First Center.
9. Power available is alternating current, 60 cycle, and is served from a 120/208, three-phase, four-wire source; power is also available at 460 volts, three-phase. No other voltage or direct current is available. If any Exhibitor wishes to display equipment at a voltage other than that described, it will be the Exhibitor's responsibility to provide the power transformer or converter.
10. All installed receptacles will remain turned on and all direct connections will remain on until a disconnection order has been placed with Carolina First Center's official Electrician.
11. Prices are based upon current wage rates and are subject to change without notice.
12. All cancellations are subject to a 50% processing fee. Cancellations made 24 hours before installation are nonrefundable.
13. All change orders are subject to a charge amounting to the applicable price schedule for an electrical drop (Minimum of \$60.00).
14. Pricing for 480 volt power requirements furnished upon request.